

Coalition for Epidemic Preparedness Innovations

Procurement Policy

Objective

The purpose of this policy is to set out the general principles that will apply to procurement of goods and services by or on behalf of the Coalition for Epidemic Preparedness Innovations (CEPI).

Policy statement

CEPI's purchasing activities are conducted following a tender procedure that awards contracts based on value for money, in a manner that ensures fair competition, non-discrimination and transparency.

A Procurement Procedure will guide staff through the process and ensure consistent procurement practices. CEPI will adhere to procurement policies required of CEPI by its investors.

CEPI will require that its awardees conduct their CEPI-funded programme according to similar principles and will abide by applicable laws and standards on procurement in the relevant territories and jurisdictions where the CEPI-funded activities are undertaken.

CEPI is committed to:

- Procurement being conducted with the aim of obtaining **value for money**. Obtaining value for money does not necessarily mean obtaining the lowest price possible, but rather best balances CEPI's needs, the quality of the product, and cost.
- Procurement of goods and services being carried out to maximise **competition** to the greatest extent practical. Procurement will be open to as many eligible bidders as is practicable in order to meet the requirements of competition and to obtain value for money.
- Procurement using transparent policies and procedures that are easily accessible and understandable, and demonstrate responsible use of CEPI funds.
- Everyone involved in the procurement activities is **accountable** for their actions and decisions with respect to procurement to ensure that the funds are used solely for the purposes for which they were provided.
- All decision-making and actions related to procurement will be **impartial**, unbiased, and free of conflicts of interest, meaning CEPI will be open, fair, and non-discriminatory in all procurement processes.
- Protecting the confidentiality of eligible bidders and their submitted materials.

Current version	1.0
Approved by CEPI Board	November 2017
Owner	Director, Finance & Operations
Flow through	All awardees
Linked documents	Anti-Corruption Policy
Past versions	N/A